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20 February 1986

MEMORANDUM FOR: Deputy Director for Administration

FROM: Henry P. Mahoney
Director of LogisticsSUBJECT: Report of Significant Logistics Activities for
the Period Ending 19 February 1986

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1. Events of Major Interest That Have Occurred During the
Preceding Week:

a. When the memorandum announcing copier reduction/consolidation efforts was released by the Printing and Photography Division (P&PD), Office of Logistics (OL), a number of components inquired whether they could fund for requested copiers from their own funds. Initially the option of transferring funds was rejected as being too cumbersome and P&PD would continue to fund for copiers. However, as additional components sought to fund their copier requests, the option was reconsidered with the result that offices can now transfer funds into OL for copier acquisition using a Form 1716. Funding must cover FY-86, FY-87 and FY-88 because P&PD cannot alter its funding base for years preceding FY-89. A memorandum detailing the transfer of funds for copier acquisition is being prepared for dissemination by P&PD.

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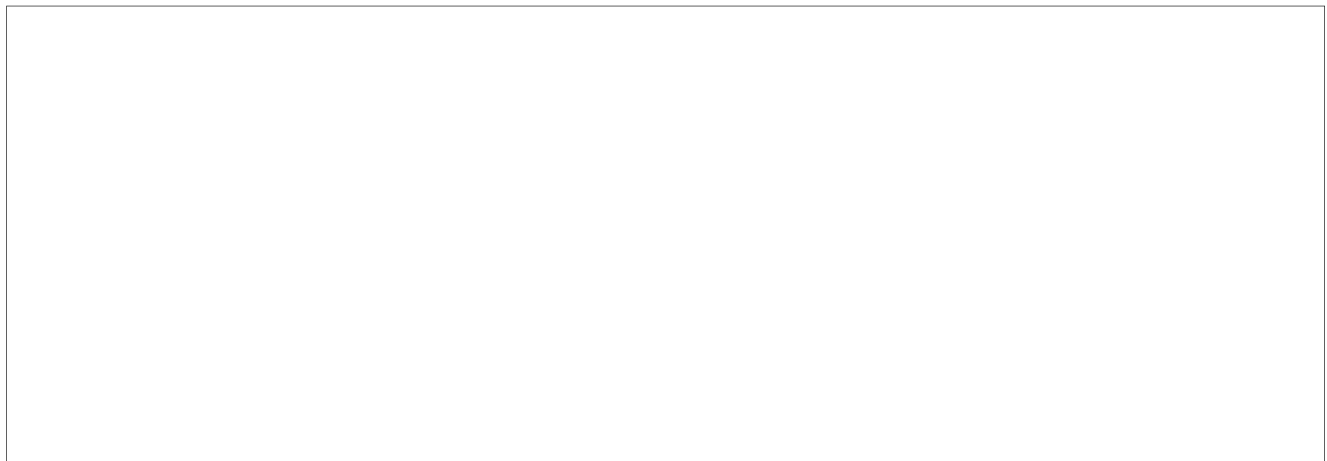
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* j. The New Building Project Office, OL, will have both an architect and a mechanical engineer visiting the new Headquarters Building architect-engineer offices in Detroit this week to insure that all redesign and relayout work done to support the Headquarters Management Board's recent decision to move Directorate of Operations and Directorate of Intelligence personnel into the new building can be accomplished in a timely and effective manner. [redacted]

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* k. On 13 February, a Printing and Photography Division (P&PD), OL, photographer and an [redacted] [redacted] teamed up to take aerial photographs of the new Headquarters Building construction project site. The New Building Project Office (NBPO), OL, reports that excellent results are anticipated as the day was clear and bright and the ground was covered with snow. P&PD is currently developing the film, which will be provided to NBPO with the proofsheets within the week. [redacted]

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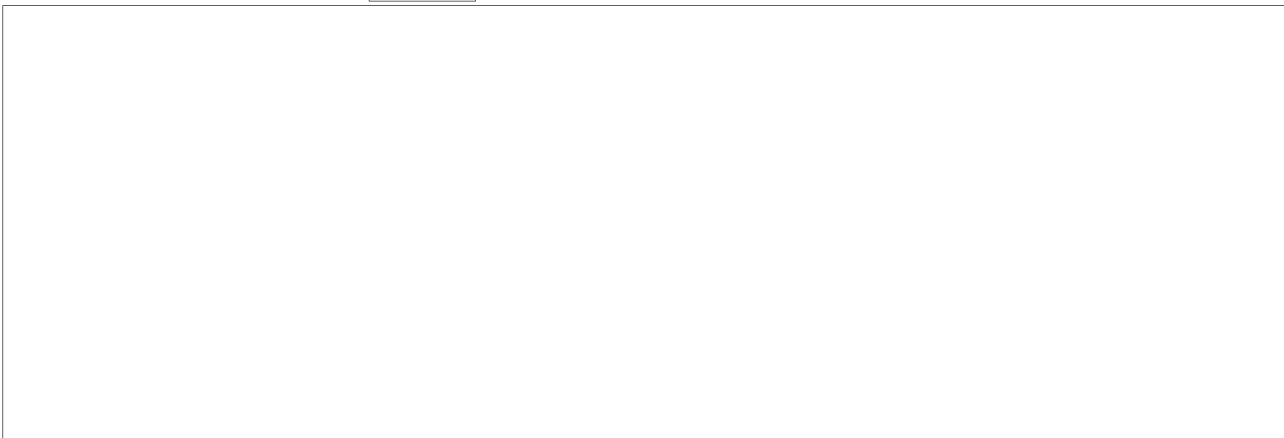
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l. The New Building Project Office, OL, reports that the Virginia Department of Highways and Transportation took 52 soil borings this week along Routes 123 and 193. The geologic data resulting from the analyses of the borings will be incorporated into the final design of the Routes 123 and 193 roadway upgrades. [redacted]

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2. Significant Events Anticipated During the Coming Week:

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PRINTING AND PHOTOGRAPHY DIVISION
WEEKLY REPORT FOR PERIOD OF
13 February - 19 February

I. Items or Events of Major Interest that have Occurred During the
Preceding Week

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A. When the memorandum announcing copier reduction/consolidation efforts was released by the Office of Logistics, Printing and Photography Division (OL/P&PD), a number of components inquired whether they could fund for requested copiers from their own funds. Initially the option of transferring funds was rejected as being too cumbersome and P&PD would continue to fund for copiers. However, as additional components sought to fund their copier requests the option was reconsidered with the result that offices can now transfer funds into OL for copier acquisition using a Form 1716. Funding must cover FY- 86, FY-87, and FY-88 because P&PD cannot alter its funding base for years preceeding FY-89. A memorandum detailing the transfer of funds for copier acquisition is being prepared for dissemination by P&PD. 

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B. On Thursday, 13 February 1986 representatives from the Printing and Photography Division (P&PD), OL met with a representative from the Micrographics Division of the NCR Corporation to discuss NCR's new line of micrographics equipment. The purpose of the meeting was to stay abreast of new developments in the area of Computer Output Microfilm (COM) recording. The equipment presented by NCR represents that company's offerings in terms of equipment that performs the same function as the 3M/Bell & Howell equipment currently in use in P&PD's COM Center. Items of particular interest for future consideration are: (1) NCR offers a self-contained unit that not only processes digital information onto film, but processes, duplicates and collates the finished product; and, (2) NCR equipment is purported to interface directly with all IBM and IBM-compatible computer systems. 

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NO
25X1 C. Representatives of the Office of Logistics, Printing and Photography Division (OL/P&PD), are continuing the study for the possible replacement of the two 25-inch Miehle Favorite presses currently being used in the Press branch of P&PD. Thus far, representatives visited Printing Inc, of Hyattsville, Maryland to observe a new 26-inch Komori Offset Press, and the National Photographic Interpretation Center (NPIC) where a 28-inch Miehle Offset Press is in use. Additional visits to observe other manufacturers of new offset presses are planned later this month, before a final decision is made.

NO
25X1 * D. The Office of Logistics, Printing and Photography Division (OL/P&PD) has completed the study for alternative sources for the production of the Foreign Broadcast Information Service (FBIS) Daily Report and the Joint Publications Research Service (JPRS) Report unclassified publications. The study is in its final editorial stage and the results are expected to be released next week.

NO
25X1 E. Representatives from the Office of Logistics, Printing and Photography Division (OL/P&PD) met with eight recruiting officers from the Office of Personnel, to advise the recruiters of the technical qualifications sought by P&PD for filling its vacancies. OP recruiters now have better guidelines to follow for future recruitment efforts made on behalf of P&PD.

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II. Significant Events Anticipated During the Coming Week:

None.

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WEEKLY REPORT FOR PROCUREMENT DIVISION

FOR PERIOD ENDING 19 FEBRUARY 1986

1. Progress Report of Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

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25X1 d. In support of the Office of Information Technology and Defense Intelligence Agency, (DIA/SAFE), the Automated Data Processing and Engineering Branch, Procurement Division, issued a contract to NCR Comten in the amount of \$356,600 for the purchase of upgrade kits. These upgrade kits and miscellaneous hardware will be used to convert T-3690-X5 processors to X8 processors which provide greater interface module capacity and a 35 to 45 percent reduction in maintenance fees. The cost of converting all T-3690 processors can be recovered within the first year via savings on maintenance fees. Additionally, this contract will procure hardware needed for DIA/SAFE to upgrade three Comten processors to a maximum of 384 lines. [REDACTED]

25X1 e. On 13 February 1986, in an effort to better support the Office of Information Technology (OIT), two representatives from the Automated Data Processing and Engineering Branch, Procurement Division, attended the OIT monthly meeting, the subject of which was the reorganization of OIT. The three Deputy Directors of OIT discussed the functions and responsibilities of each area of OIT. Of particular interest was the fact that OIT is staffed by approximately [REDACTED] employees and manages approximately [REDACTED] of the Agency's data processing budget. [REDACTED]

25X1 f. The Automated Data Processing and Engineering Branch, Procurement Division, has received Director of Logistics concurrence to process a ratification for the Pymatuning Group, Incorporated (PGI). This action covers PGI's expense for work performed during a five month period prior to contract award in support of the Intelligence Community Staff Compusec efforts. [REDACTED]

h. The General Procurement Branch, Procurement Division, presented a requirements contract that incorporates the requirements for various types of printing paper for both the Printing and Photography Division and the National Photographic Interpretation Center, to the Agency Contract Review Board on 18 February 1986.

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[Redacted]

3. Significant Events Anticipated During the Coming Week

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None.

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[Redacted]

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INFORMATION AND MANAGEMENT SUPPORT STAFF
WEEKLY REPORT FOR PERIOD ENDING 19 FEBRUARY 1986

1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

A. DAS

(1) A Programmer from the DDI provided a briefing on the NOMAD-based personnel system that he has created. We are interested in its training records feature and will examine its potential further.

(2) The Chief of the Special Projects Branch, Information Services Division, OIT, responded to our inquiry about PC hardware and software. He indicated, in effect, that our pioneering efforts with LOCS is a normal approach. There are no standard, off-the-shelf answers to PC requirements as the state of this art is very fluid.

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INFORMATION AND MANAGEMENT SUPPORT STAFF
WEEKLY REPORT FOR PERIOD ENDING 19 FEBRUARY 1986

(3) OTHER

Circulated a copy of the change to subchapter E of the FPMR, "Supply and Procurement," to PMS and SD.

IMSS in process of reviewing the Headquarters Addendum to "Field Actions Requiring Prior Headquarters Approval."

Memo sent to D/L re changes in IMSS in response to request at OL executive conference in Fredericksburg.

Memo to EO/DDA prepared for D/L signature on "Draft IG Report on the Office of Central Reference (OCR)."
Recommendations of HOME, PMS, PD, and SD were included.

C. Records Management

On 14 February 1986, the OL/RMO and C/CONIF met with OIS representatives to begin scheduling the automated system: Contract Information System (CONIF). This is in compliance with the DDA objective of machine readable records scheduling.

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